**Oak Meadow Parking Lot Rules**

For the safety of EVERYBODY at Oak Meadow:

- Please **SLOW DOWN** while in the parking lot!
- To keep the flow of traffic moving, please only **TURN RIGHT** when exiting the parking lot during drop-off and pick-up times. Turning left adversely affects the flow of traffic.
- Please no cell phone use while in the Oak Meadow parking lot.
- Do not leave vehicles unattended along any curb areas.
- Please follow the instructions detailed in this handbook.
- Please treat all PLS and Oak Meadow staff with respect.
- We must all accept responsibility for ensuring the safety of our children.

**OAK MEADOW**

**Afternoon Pick-up**

- Please **SLOW DOWN** while in the parking lot!
- If you are picking up a child in grades K-2, pick up is along the kindergarten curb.
- If you are picking up a child in grades 3-5, pick up is along the bus turn around curb.
- If you have children in both age groups, have all of your children proceed to the 3-5 pickup area. There is normally less traffic in that area.
- **DO NOT** leave your vehicle unattended along ANY curb.
- Please pull your vehicle up behind other vehicles, do not leave large gaps between vehicles.
- In the bus turn-around area, all cars must remain behind the “Bus Line”, as marked on the map, until the bell has rung. Once school is out, you may pull around the curb area anywhere BEHIND the bus. Please pull as close to the curb as possible.
- PLS will assist your child into your vehicle. **Children will only be allowed to enter vehicles from the curbside.** **DO NOT** call them across the parking lot to your vehicle.
- Check to see that your child and the PLS have stepped away from your car before pulling away from the curb.
- No cars will be loaded in front of the bus.
- **Please note that drivers are asked to refrain from using cell phones while dropping off or picking up children.**
- Note that it is **RIGHT TURN ONLY** when exiting the lot.

**PLS = Parking Lot Supervisors.**

These are our 4th and 5th grade students who are volunteering to help ease Oak Meadow’s traffic problems. Remember that they are children and please treat them with respect and courtesy.
Morning Drop Off

To ensure a safer and more efficient morning drop off, the rules are as follows:

- Please SLOW DOWN while in the parking lot!
- Please do not park and escort your child into the school unless absolutely necessary. The PLS will help all children reach their classrooms safely.
- PLS are stationed around the kindergarten curb area and around the bus turn-around at the back of the parking lot.
- The PLS will signal the cars to pull up as far as possible and where to stop. Then the PLS will OPEN your car door (curbside only), greet you, assist your child out of the car and safely to the sidewalk.
- The PLS will provide any pertinent announcements to you and gently, but firmly close your car door. You are then free to exit the parking lot.
- Note that it is RIGHT TURN ONLY when exiting the parking lot, to keep the flow of traffic moving.
- Please say your goodbyes quickly to ensure that your child is able to exit your car quickly so that we can keep traffic flowing.
- Check to see that your child and the PLS have stepped away from your car before pulling away from the curb.
- Please note that drivers are asked to refrain from using cell phones while dropping off or picking up children.
- Please be courteous to the PLS, they are children who are volunteering to help ease your morning.

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